## Ž गोंडवाना विद्यापीठ, गडचिरोली

(महाराष्ट्र शासन अधिसूचना क्रमांक २००७/(३२२/०७)विशि-४ महाराष्ट्र विद्यापीठ अधिनियम १९९४(१९९४ चा महा.३५) च्या कलम ३ च्या पोटकलम(२) अन्वये दिनांक २७ सप्टेंबर, २०११ रोजी स्थापित व महाराष्ट्र सार्वजनिक विद्यापीठ अधिनियम, २०१६ (सन २०१७ चा महाराष्ट्र विद्यापीठ अधिनियम क्रमांक ६) व्दारा संचालित राज्य विद्यापीठ)

#### (आस्थापना व प्रशासन विभाग)

एम. आय. डी. सी. रोड, कॉम्पलेक्स, गडचिरोली जि. गडचिरोली ४४२६०५

email :- registrar@unigug.ac.in जा.क्र. गो.वि./आस्था./<sub>3</sub>्र्र्*र्स*9 /२०२२ दुरध्वनी क्र. ०७१३२-२२३१०४ email:- establishment.section@unigug.ac.in दि. 93 /०४/२०२२

## परिपत्रक

विषय:- विशेष मोहिमेअंतर्गत महास्वयंम वेबपोर्टलवर जिल्ह्यातील उद्योग / व्यवसाय (खाजगी व सार्वजनिक क्षेत्रातील नोंदणीकृत आस्थापना) आस्थापनांच्या नोंदी करण्याबाबत.

संदर्भ :- महाराष्ट्र शासन जिल्हा कौशल्य विकास, रोजगार व उद्योजगता, मार्गदर्शन केंद्र, गडचिरोली यांचे पत्र - जाक्र/जिकौविरोवउमाके -गड / आस्था/४७१-८५/२०२२, दि. २२/०३/२०२२.

गोंडवाना विद्यापीठाशी संलग्नित सर्व महाविद्यालयांचे मा. प्राचार्य यांना कळविण्यात येते की, संदर्भिय पत्रानुसार रिक्तपदे अधिसूचित करण्याची सक्ती करणारा कायदा १९५९ या कायद्याची प्रभावी अंमलबजावणी करण्याकरीता महाराष्ट्र शासनाच्या कौशल्य विकास, रोजगार व उद्योजगता आयुक्तालयाच्या संकेतस्थळावर संबंधित आस्थापनाची नोंदणी करणे बंधनकारक असल्याने अधिनस्त असलेल्या आस्थापना / शाळा / महाविद्यालये/ कार्यालये/महामंडळे/ मंडळे/खाजगी आस्थापना/खाजगी उद्योग/ खाजगी कारखाने/ सहकारी संस्था/ विपणन मंडळे/ पणन संस्था यांची माहिती संदर्भिय पत्रामुध्ये नमुद नमुन्यानुसार सादर करण्याबाबत संदर्भिय पत्र प्राप्त झाले आहे.

त्याअनुषंगाने सर्व संबंधितांनी संदर्भिय िण्डन्नाचे अवलोकन करुन त्यानुसार कार्यवाही घ्यावी.

संलग्न - वरीलप्रमाणे.

13/4/2022

(**डॉ. अनिल चिंताडे)** कुलसचिव(प्र.) गोंडवाना विद्यापीट, गडचिरोली

प्रतिलिपी:-

१. मा. कुलगुरु महोदयांचे स्विय सहाय्यक, गोंडवाना विद्यापीठ, गडचिरोली.

२. मा. प्र-कुलगुरु महोदयांचे कार्यालय, गोंडवाना विद्यापीठ, गडचिरोली.

३. मा. प्राचार्य, सर्व संलग्नित महाविद्यालये, गोंडवाना विद्यापीठ, गडचिरोली यांना कार्यवाहीस्तव सविनय सादर.

४. मा. सहाय्यक आयुक्त, जिल्हा कौशल्य विकास, रोजगार व उद्योजगता मार्गदर्शन केंद्र, गडचिरोली.

५. सिस्टीम ॲनालिस्ट, संगणक विभाग, गोंडवाना विद्यापीठ, गडचिरोली यांना सुचित करण्यात येते की, सदर परिपत्रक विद्यापीठ संकेतस्थळावर प्रसिध्द करावे.

६. आस्थापना विभाग(नस्ती), गोंडवाना विद्यापीठ, गडचिरोली.

(डॉ. विजय सिलारे) उपकुलसचिव

गोंडवाना विद्यापीट, गडचिरोली

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महाराष्ट्र 🥮 शासन

ট্রস্কান্য বিদ্যাপীত, गडफिरोठी

जिल्हा कौशल्य विकास,रोजगार वै उद्योजकता, मार्गदर्शन केंद्र, शासकिय संकुल बॅरेक क्र २-युनिट क्र २

(कॉम्पेक्स) गडचिरोली -४४२६०५



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गोंडवाना विद्यापीठ जडविरोलो फुलगुरुवे बग्र्यालय

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### प्रति,

- १. मा. कुलगुरु, गोंडवाना विद्यापीठ, गडचिरोली.
- २. मा. प्रकल्प अधिकारी, एकात्मीक आदिवासी विकास प्रकल्प कार्यालय, अहेरी/भामरागड/गडचिरोली.
- ३. महाव्यवस्थापक,जिल्हा उद्योग केंद्र, गडचिरोली.
- 8. व्यवस्थापक, MIDC, गडचिरोली.
- ५. अभियंता, MSEB, विद्युत भवन, पोटेगांव रोड, गडचिरोली.
- ६. सहायक आयुक्त, राज्य वस्तु व सेवाकर, गडचिरोली.
- ७. उप-प्रादेशिक अधिकारी, महाराष्ट्र प्रदुषण नियंत्रण मंडळ, उद्योग भवन, पहिला माळा, बॅस स्टॅण्ड रोड, चंद्रपुर.
- ८. अध्यक्ष, जिल्हा इंडस्ट्रिअल एसोशियन, गडचिरोली.
- ९. जिल्हा शिक्षणअधिकारी, प्राथमिक/माध्यमिक/निरंतर जिल्हा परिषद, गडचिरोली.
- १०. जिल्हा उपनिंबधक, (सहकार) उपनिबंधक कार्यालय, गडचिरोली.
- ११. अधिक्षक, वेतन पडताळणी पथक, (माध्यमिक) गडचिरोली.
  - १२. अधिक्षक, वेतन पडताळणी पथक, (प्राथमिक), गडचिरोली.
- १३. अधिक्षक, भविष्य निर्वाह निधी, गडचिरोली.
- १४. सहायक आयुक्त, समाज कल्याण, गडचिरोली.

विषय - विशेष मोहिमेअंतर्गत महास्वयंम वेबपोर्टलवर जिल्हयातील उद्योग / व्यवसाय (खाजगी व सार्वननिक क्षेत्राातील नोंदणीकृत आस्थापना) आस्थापनांच्या नोंदी करण्याबाबत.

संदर्भ - मा. आयुक्त, कौविरोज, आयुक्तालय, नवी मुंबई यांचे पत्र क्र. कौविरोवजआ-५/

आनों-१०-२०२२/२६२३- २८/२०२२, दिनांक - १६ मार्च, २०२२.

## महोदय,

for

9. उपरोक्त संदर्भाकिंत विषयाच्या अनुषंगाने कळविण्यांत येते की, रिक्तपदे अधिसूचित करण्याची सक्ती करणारा कायदा १९५९ या कायद्याच्या प्रभावी अंमलबजावणी करण्याकरीता आपल्या अधिनस्थ असलेल्या आस्थापना / शाळा/महाविद्यालये/कार्यालये/महामंडळे/मंडळे/ ख़ांजगी आस्थापना/खाजगी उद्योग / खाजगी कारखाने/सहकारी संस्था/विपणन मंडळे/पणन संस्था या आस्थापनाची नौंदणी केंद्र शासनाचा

ER(ESH) Dr. Destimuter (1) 25/3/202

रिक्तपदे अधिसूचित करणारा कायद्यातील कलम ३ नुसार हा कायदा खाजगी/शासकीय/निमशासकीय आस्थापनाना लागू आहे. तसेच या कायद्यातील कलम ४ नुसार संबंधीत आस्थापनानी रिक्तपदे अधिसूचित करणे कायद्याने बंधनकारक आहे. कुलम ५ नुसार दर त्रैमासिक विवरणपत्रे केंद्र शासनाला व राज्य शासनाला कर्मचारी/कामगार यांची माहिती सादर करणे बंधनकारक आहे.

- २. याकरीता महाराष्ट्र शासनाच्या कौशल्य विकास, रोजगार व उद्योजकता आयुक्तालयाच्या www.mahaswayamgov.in या संकेत स्थळावर संबंधीत आस्थापनाची नोंदणी करणे वंधनकारक आहे.
- आपल्या अधिनस्त असलेल्या आस्थापना / शाळा/महाविद्यालये/कार्यालये/महामंडळे/मंडळे/ खाजगी असस्थापना/खाजगी उद्योग / खाजगी कारखाने/सहकारी संस्था/विपणन मंडळे/पणन संस्था यांची माहिती खालील दिलेल्या नमुण्यांत सादर करण्यांची वि्नंती आहे.

अ.क.	आस्थापना / शाळा/महाविद्यालये/कार्यालये/महामंडळे/मंडळे/ खाजगी असस्थापना/खाजगी उद्योग / खाजगी कारखाने/सहकारी संस्था/विपणन मंडळे/पणन संस्था नांव	संबंधीत आस्थापनाचा संपूर्ण पत्ता	संस्था प्रमुखाचे नांव	संस्था प्रमुखांचे नांव	ई- मेल पत्ता
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सहायके आयुक्त, जिल्हा कौशल्य विकास, रोजगार व उद्योजकता मार्गदर्शन केंद्र, गडचिरोली

प्रतिलीपी संदर्भाकिंत पत्राान्वये माहितीस्तव सविनय सादर :-

9. मा. उप-आयुक्त, कौशल्य विकास, रोजगार व उद्योजकता विभागीय आयुक्तालय, नागपूर.

-tou-

सहायक आयुक्त, जिल्हा कौशल्य विकास, रोजगार व उद्योजकता मार्गदर्शन केंद्र, गडचिरोली

# THE EMPLOYMENT EXCHANGES (COMPULSORY NOTIFICATION OF VACANCIES) ACT, 1959

#### ACT NO. 31 OF 1959

[2nd September, 1959.]

An Act to provide for the compulsory notification of vacancies to employment exchanges.

BE it enacted by Parliament in the Tenth Year of the Republic of India as follows:-

1. Short title, extent and commencement.—(1) This Act may be called the Employment Exchanges (Compulsory Notification of Vacancies) Act, 1959.

(2) It extends to the whole of India  $^{1*}$  \* \*.

(3) It shall come into force in a State on such date<sup>2</sup> as the Central Government may, by notification in the Official Gazette, appoint in this behalf for such State and different dates may be appointed for different States or for different areas of a State.

2. Definitions.-In this Act, unless the context otherwise requires,-

(a) "appropriate Government" means—

(1) in relation to—

(a) any establishment of any railway, major port, mine or oil-field, or

(b) any establishment owned, controlled or managed by-

(i) the Central Government or a department of the Central Government,

(*ii*) a company in which not less than fifty-one per cent. of the share capital is held by the Central Government or partly by the Central Government and partly by one or more State Governments,

(*iii*) a corporation (including a co-operative society) established by or under a Central Act which is owned, controlled or managed by the Central Government,

#### the Central Government;

(2) in relation to any other establishment, the Government of the State in which that other establishment is situate;

(b) "employee" means any person who is employed in an establishment to do any work for remuneration;

(c) "employer" means any person who employs one or more other persons to do any work in an establishment for remuneration and includes any person entrusted with the supervision and control of employees in such establishment;

(d) "employment exchange" means any office or place established and maintained by the Government for the collection and furnishing of information, either by the keeping of registers or otherwise, respecting—

(i) persons who seek to engage employees,

(ii) persons who seek employment, and

(iii) vacancies to which persons seeking employment may be appointed;

<sup>1.</sup> The words "except the State of Jammu and Kashmir" omitted by Act 51 of 1970, s. 2 and the Schedule (w.e.f. 1-9-1971).

 <sup>1</sup>st May, 1960, vide notification No. G.S.R. 382, dated 1st April, 1960, see Gazette of India, Extraordinary, Part II, sec. 3(i), in respect of all the States to which the Act extends and in the Union territories of Delhi, Himachal Pradesh, Manipur and Tripura.

(e) "establishment" means-

(a) any office, or

(b) any place where any industry, trade, business or occupation is carried on;

(f) "establishment in public sector" means an establishment owned, controlled or managed by-

(1) the Government or a department of the Government;

(2) a Government company as defined in section 617 of the Companies Act, 1956 (1 of 1956);

(3) a corporation (including a co-operative society) established by or under a Central, Provincial or State Act, which is owned, controlled or managed by the Government;

(4) a local authority;

(g) "establishment in private sector" means an establishment which is not an establishment in public sector and where ordinarily twenty-five or more persons are employed to work for remuneration;

(h) "prescribed" means prescribed by rules made under this Act;

(*i*) "unskilled office work" means work done in an establishment by any of the following categories of employees, namely:—

(1) daftri;

(2) *jemadar*, orderly and peon;

(3) dusting man or *farash*;

(4) bundle or record lifter;

(5) process server;

(6) watchman;

(7) sweeper;

(8) any other employee doing any routine or unskilled work which the Central Government may, by notification in the Official Gazette, declare to be unskilled office work.

3. Act not to apply in relation to certain vacancies.—(1) This Act shall not apply in relation to vacancies,—

(a) in any employment in agriculture (including horticulture) in any establishment in private sector other than employment as agricultural or farm machinery operatives;

(b) in any employment in domestic service;

(c) in any employment the total duration of which is less than three months;

(d) in any employment to do unskilled office work;

(e) in any employment connected with the staff of Parliament.

(2) Unless the Central Government otherwise directs by notification in the Official Gazette in this behalf, this Act shall not also apply in relation to—

(*a*) vacancies which are proposed to be filled through promotion or by absorption of surplus staff of any branch or department of the same establishment or on the result of any examination conducted or interview held by, or on the recommendation of, any independent agency, such as the Union or a State Public Service Commission and the like;

(b) vacancies in an employment which carries a remuneration of less than sixty rupees in a month.

4. Notification of vacancies to employment exchanges.—(1) After the commencement of this Act in any State or area thereof, the employer in every establishment in public sector in that State or area shall, before filling up any vacancy in any employment in that establishment, notify that vacancy to such employment exchanges as may be prescribed.

(2) The appropriate Government may, by notification in the Official Gazette, require that from such date as may be specified in the notification, the employer in every establishment in private sector or every establishment pertaining to any class or category of establishments in private sector shall, before filling up any vacancy in any employment in that establishment, notify that vacancy to such employment exchanges as may be prescribed, and the employer shall thereupon comply with such requisition.

(3) The manner in which the vacancies referred to in sub-section (1) or sub-section (2) shall be notified to the employment exchanges and the particulars of employments in which such vacancies have occurred or are about to occur shall be such as may be prescribed.

(4) Nothing in sub-sections (1) and (2) shall be deemed to impose any obligation upon any employer to recruit any person through the employment exchange to fill any vacancy merely because that vacancy has been notified under any of those sub-sections.

5. Employers to furnish information and returns in prescribed form.—(1) After the commencement of this Act in any State or area thereof, the employer in every establishment in public sector in that State or area shall furnish such information or return as may be prescribed in relation to vacancies that have occurred or are about to occur in that establishment, to such employment exchanges as may be prescribed.

(2) The appropriate Government may, by notification in the Official Gazette, require that from such date as may be specified in the notification, the employer in every establishment in private sector or every establishment pertaining to any class or category of establishments in private sector shall furnish such information or return as may be prescribed in relation to vacancies that have occurred or are about to occur in that establishment to such employment exchanges as may be prescribed, and the employer shall thereupon comply with such requisition.

(3) The form in which, and the intervals of time at which, such information or return shall be furnished and the particulars which they shall contain shall be such as may be prescribed.

6. Right of access to records or documents.—Such officer of Government as may be prescribed in this behalf, or any person authorised by him in writing, shall have access to any relevant record or document in the possession of any employer required to furnish any information or returns under section 5 and may enter at any reasonable time any premises where he believes such record or document to be and inspect or take copies of relevant records or documents or ask any question necessary for obtaining any information required under that section.

7. Penalties.—(1) If any employer fails to notify to the employment exchanges prescribed for the purpose any vacancy in contravention of sub-section (1) or sub-section (2) of section 4, he shall be punishable for the first offence with fine which may extend to five hundred rupees and for every subsequent offence with fine which may extend to one thousand rupees.

(2) If any person—

(a) required to furnish any information or return—

(i) refuses or neglects to furnish such information or return, or

(*ii*) furnishes or causes to be furnished any information or return which he knows to be false, or

(*iii*) refuses to answer, or gives a false answer to, any question necessary for obtaining any information required to be furnished under section 5; or

(b) impedes the right of access to relevant records or documents or the right of entry conferred by section 6,

he shall be punishable for the first offence with fine which may extend to two hundred and fifty rupees and for every subsequent offence with fine which may extend to five hundred rupees.

**8.** Cognizance of offences.—No prosecution for an offence under this Act shall be instituted except by, or with the sanction of, such officer of Government as may be prescribed in this behalf or any person authorised by that officer in writing.

**9.** Protection of action taken in good faith.—No suit, prosecution or other legal proceeding shall lie against any person for anything which is in good faith done or intended to be done under this Act.

**10.** Power to make rules.—(1) The Central Government may, by notification in the Official Gazette and subject to the condition of previous publication, make rules for carrying out the purposes of this Act.

(2) In particular, and without prejudice to the generality of the foregoing power, such rules may provide for all or any of the following matters, namely:—

(a) the employment exchange or exchanges to which, the form and manner in which, and the time within which vacancies shall be notified, and the particulars of employments in which such vacancies have occurred or are about to occur;

(b) the form and manner in which, and the intervals at which, information and returns required under section 5 shall be furnished, and the particulars which they shall contain;

(c) the officers by whom and the manner in which the right of access to documents and the right of entry conferred by section 6 may be exercised;

(d) any other matter which is to be, or may be, prescribed under this Act.

<sup>1</sup>[(3) Every rule made under this Act shall be laid, as soon as may be after it is made, before each House of Parliament, while it is in session, for a total period of thirty days which may be comprised in one session or in two or more successive sessions, and if, before the expiry of the session immediately following the session or the successive sessions aforesaid, both Houses agree in making any modification in the rule or both Houses agree that the rule should not be made, the rule shall thereafter have effect only in such modified form or be of no effect, as the case may be; so, however, that any such modification or annulment shall be without prejudice to the validity of anything previously done under that rule.]

<sup>1.</sup> Subs. by Act 4 of 1986, s. 2 and the Schedule, for sub-section (3) (w.e.f. 15-5-1986).